

[ABOUT LOUGHBOROUGH UNIVERSITY](#)

LECTURER

REQ15296

MAY 2015

As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.

JOB DESCRIPTION

Job Grade: Research, Teaching and Enterprise - Grade 7

1. Job Purpose:

To contribute to and enhance the research, teaching and enterprise activities of the University.

2. Duties and Responsibilities:

Research

- To pursue a personal research programme consistent with the research priorities of a research group within the University.
- To secure external research funding.
- To supervise and manage research projects.
- To publish the outcomes of research in outlets of international standing.
- To attend and contribute to major international conferences.
- To supervise postgraduate students at Masters and Doctoral levels.
- To collaborate in research initiatives with colleagues across the University including colleagues in the Research Schools.
- To collaborate in research initiatives with other HEIs and other relevant bodies.
- To produce an annual personal research plan.

Teaching

- To teach and inspire undergraduate and postgraduate students, and to conduct associated assessments.
- To provide academic and pastoral support to undergraduate and postgraduate students.
- To promote the use of a range of methods and techniques in teaching, learning and assessment.

- To engage in the evaluation and development of modules for which you have responsibility, in terms of content, delivery and assessment.
- To be responsible for the design and content of specific areas of teaching and learning within the School's undergraduate and postgraduate programmes.
- To co-operate with colleagues in the continuous review and development of the School's taught programmes and the curriculum.

Enterprise

- To engage with business, public and voluntary organisations through knowledge exchange activities such as student projects and placements, research collaboration, consultancy and specialist training.
- To create social, cultural and economic impacts from academic, especially research, activity.
- To secure external funding in support of these activities.
- To seek opportunities for the commercialisation of research and the formation of social enterprises.

Related Activities and Functions

- To work effectively with relevant administrative, technical and academic staff.
- To carry out specific administrative roles and functions as may be reasonably required, e.g. Responsible Examiner, Programme Co-ordinator, Personal Tutor, Admissions Tutor.
- To take part in and, on occasion, act as chair of one or more School committees.
- To engage in training programmes in the University (e.g. through Staff Development) which are consistent with your needs and aspirations and those of the University.
- To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

3. Special Conditions: None

4. Organisational Responsibility: Reports to the Dean of School

Other

All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the University's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and University policies/procedures.

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility entailed.

PERSON SPECIFICATION

Job Title: Lecturer

Job Grade: Research, Teaching and Enterprise - Grade 7

	Essential	Desirable
Education	<p>An outstanding educational profile up to and including first degree in a relevant discipline (1)</p> <p>Relevant PhD (or close to completion of a PhD) or equivalent experience (1)</p>	<p>Achieved or progressing towards appropriate professional status (1)</p>
Professional Experience	<p>Background in an area that underpins in relevant discipline(s) (1, 3)</p> <p>Currently and demonstrably active in research in the above area(s) (2,3)</p> <p>Experience of working in a high quality academic research or business environment (1)</p> <p>Experience of authoring original work, in the highest quality refereed academic journals commensurate with the stage of research development, or authoring company reports of equivalent stature (1)</p>	<p>Experience of presenting research work at international conferences (1)</p> <p>Experience of teaching and assessment at undergraduate and postgraduate level (1,3)</p> <p>Experience of successfully supervising the projects of taught and research students or company staff at equivalent levels (1,3)</p> <p>Experience of work in or in collaboration with relevant businesses and stakeholders (1)</p>
General Skills, Abilities and Knowledge	<p>Ability to develop an original research programme on your own initiative and to persuade others of its importance orally and on paper (2,3)</p> <p>Ability to identify potential social / cultural / economic impacts from professional activity (2,3)</p> <p>Knowledge of research and enterprise funding opportunities in UK HE and understanding of how to secure funding (2,3)</p> <p>Ability to teach and supervise undergraduate and postgraduate students in relevant discipline (1,2)</p> <p>Ability to provide tutorial and counselling advice to students (1)</p>	<p>Ability to secure research / project funds from external / company / and stakeholder sources (1,3)</p> <p>Ability to take part in module and programme development (3)</p> <p>Knowledge of the challenges faced in UK HE (1)</p>

General Skills, Abilities and Knowledge	Ability to work independently and as part of a team (1) Excellent communication skills (2) Excellent IT skills (1)	
Training	Demonstrate evidence of having undertaken further training (1) Adopt new procedures as and when required (1)	Participation in a recognised training programme for academic staff (1)
Other	Commitment to observing the University's Equal Opportunities policy at all times (1,3)	

Typical assessment stages: (shown in brackets):

- 1 = Application Form and CV
- 2 = Presentation and Questions
- 3 = Final Interview

Conditions of Service:

An appointment will be made on a full-time, open-ended contract. Salary will be on Research, Teaching & Enterprise - Grade 7 (£38,511 to £45,954 per annum) at a starting salary commensurate with experience and qualifications.

The appointment will be subject to the University's normal Terms and Conditions of Employment for Academic and Related staff, details of which can be found at: <http://www.lboro.ac.uk/services/hr/a-z/conditions-of-service.html>

In addition, successful candidates will be allocated a PhD studentship and will receive a small start-up grant to support the development of their research.

Informal Enquiries:

Informal enquiries should be made to the Dean of the relevant School:

School of Aeronautical, Automotive, Chemical and Materials Engineering - Professor Rachel Thomson, email address: R.C.Thomson@lboro.ac.uk

([Department of Aeronautical and Automotive Engineering](#); [Department of Chemical Engineering](#); [Department of Materials](#))

School of Arts, English and Drama – Professor Alison Yarrington, email address: A.Yarrington@lboro.ac.uk

([School of the Arts](#); [Department of English, Drama and Publishing](#))

[School of Business and Economics](#) – Professor Angus Laing, email address: A.W.Laing@lboro.ac.uk

[School of Civil and Building Engineering](#) - Professor Tony Thorpe, email address: A.Thorpe@lboro.ac.uk

[Loughborough Design School](#) – Professor Tracy Bhamra, email address: T.Bhamra@lboro.ac.uk

[Loughborough University in London](#) – Professor Mike Caine email address: M.P.Caine@lboro.ac.uk

[School of Electronic, Electric and Systems Engineering](#) – Professor Roger Dixon, email address: R.Dixon@lboro.ac.uk

[School of Science](#) - Professor Mark Biggs, email address: Sci-dean@lboro.ac.uk

([Department of Chemistry](#); [Department of Computer Science](#); [Department of Mathematical Sciences](#); [Mathematics Education Centre](#); [Department of Physics](#))

[School of Social, Political and Geographical Sciences](#) – Professor Jonathan Potter, email address: J.A.Potter@lboro.ac.uk

([Department of Geography](#); [Department of Political, History and International Relations](#); [Department of Social Sciences](#))

[School of Sport, Exercise and Health Sciences](#) – Professor Mark Lewis, email address: Dean-ssehs@lboro.ac.uk

[Wolfson School of Mechanical and Manufacturing Engineering](#) – Professor Paul Conway, email address: P.P.Conway@lboro.ac.uk

Application & Interview:

The closing date for receipt of applications is **4th June 2015**. Please state in your application the School(s) that you believe your research is most closely aligned with.

Shortlisted candidates will be invited to visit Schools to conduct presentations to School staff between **22nd and 29th June 2015**. Final interviews will take place on **9th July 2015**.

