

ABOUT LOUGHBOROUGH UNIVERSITY

SPORTS DEVELOPMENT CENTRE

MIDLAND FOOTBALL LEAGUE COACH,

**WORKING PART-TIME FOR AN AVERAGE OF 10 HOURS PER WEEK,
FIXED-TERM FOR 40 WEEKS FROM MID JULY 2015 AND MID MAY 2016**

JOB REF: REQ15388

JUNE 2015

JOB DESCRIPTION

- Job Title:** Midland Football League Coach (Men)
- Job Grade:** Operational Services Grade 4 (OP4)
- Responsible To:** Strategic Manager [Coach Development]
- Job Purpose:** To assist the Football Programme Manager by planning, implementing and delivering a coaching programme for Midland Football League squad that fits within the broader structure of the men's football programme.

Main Duties and Responsibilities:

Support the Programme Manager by implementing and delivering an effective coaching programme for the Midland Football League squad in order to compete successfully within non-league competition. This includes annual training programmes, covering pre-season as well as all matches in the competitive season.

Assist with selection and feedback to individuals regarding performance and managing behaviour.

Support the Programme Manager in maintaining discipline.

Assist with information dissemination to squad members regarding training and competition schedules and arrangements.

Provide support with the organisational arrangements for matches as required.

Contribute to other duties as directed to help the Programme Manager maximise the effectiveness of the coaching programme.

Special Conditions

The MFL coach will be expected to work as necessary in line with training and competition schedules. These will largely be outside of normal office hours and at weekends, and Bank Holidays, and will involve travel across the country.

This post is offered on a casual basis.

Other

All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the University's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and University policies/procedures.

SPORTS DEVELOPMENT CENTRE

PERSON SPECIFICATION

Job Title: Midland Football League Coach (Men)

Job Grade: Operational Services, Grade 4

Criteria	Essential	Desirable	Stages to be Assessed
Experience	Experience of coaching.	Experience of university football.	1, 2, 3
	Experience of working in a sports environment.	Experience of high level players and/or talented young players.	1,2,3
		Previous experience of using Microsoft Office.	1, 3
Skills and Abilities	Proven football coaching ability.		1, 2, 3
	Knowledge of current coaching and training processes.		3
	Excellent communication, player management and motivation skills.		3
	Knowledge of FA rules and regulations.		3
	Good organisational and time-management and skills.		1, 3
	IT skills necessary for analysis, report writing and general communication.		1, 3
Qualifications	FA/UEFA coaching award (at least UEFA 'B') or equivalent.	FA youth coaching experience.	All to be assessed at stages 1 and 3
	Educated to A Level standard or equivalent relevant experience.		
Training	Willingness to update First Aid and Health and Safety requirements for football and work towards more advanced coaching awards and qualifications.		1, 3
Other	Willingness to work irregular hours as necessary.		1, 3

	Strong commitment to excellence in competition results and player development		1, 3
	To observe the University's Equal Opportunities policy at all times.		1, 3
	To provide a satisfactory CRB Enhanced Disclosure Statement.		3

Stages in Assessment:

- 1= Application Form at short listing,
- 2= Selection Test – i.e. presentation, in-tray exercise, data analysis
- 3= Interview

Conditions of Service

The appointment will be part-time working an average of 10 hours per week, fixed-term for 40 weeks between mid July 2015 to mid May 2016. Salary will be on Operational Services Grade 4, £11.41 per hour and will be paid on a claims basis.

The appointment will be subject to the University's normal Terms and Conditions of Employment for Operational and Administrative staff, details of which can be found at: <http://www.lboro.ac.uk/services/hr/a-z/conditions-of-service.html>

Informal Enquiries

Informal enquiries should be made to Michael Skubala by telephone on 07751 202054

Application

The closing date for receipt of applications is **Wednesday 17 June 2015**
Interviews will be held on Wednesday 24 June 2015.