

## University Teacher (Design Practice) REQ16706

**As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.**

### School/Department summary

Loughborough Design School, which is located in a £21million state-of-the-art building, brings together teams of staff with world leading reputations for their research, teaching and wider stakeholder collaborations.

### Job Description

#### Job Grade: Specialist and Supporting Academic Grade 7

#### Job Purpose

Provide instruction to undergraduate and postgraduate students across the Loughborough Design School, particularly in the area of Industrial Design and Product Design Practice related skills within the discipline areas covered by the School. The role includes developing and delivering lectures, tutorial sessions, practical instruction, group working with students, assessment and administration.

Practical activities play a key role in all of the School's programmes, particularly at undergraduate level, and taught practical sessions form a significant part of all design related programmes. Typically UG cohorts average around 180 students and PGT around 40. The post holder will be expected to contribute to teaching across all UG programmes and Postgraduate modules, using a range of appropriate delivery methods, and to assist students in forming and communicating design solutions.

The post holder will be expected to undertake necessary academic duties associated with the taught programmes and this will include supervision of projects, setting and marking of examination questions and coursework, which are consistent with the intended learning outcomes at both undergraduate and postgraduate level.

#### Job Duties

##### Teaching

To contribute to, develop and enhance the teaching activities of the Design School through bringing direct design practice experience to the School's taught programmes and enterprise activities. In particular;

- To teach and inspire undergraduate and postgraduate students in the field of Industrial Design & Product Design (ID/PD), including the development of key skills and core knowledge appropriate to professional ID/PD practices.
- To use appropriate and innovative methods in teaching and assessment
- To engage in the evaluation and development of modules in terms of content, delivery and assessment
- To be responsible for the design and content of specific areas of learning & teaching for undergraduate and postgraduate programmes
- To cooperate with colleagues in the continuous review and development of the School's taught programmes and curriculum.

- Supervise the evaluation of prototypes in line with professional ID/PD practices.
- Using experience and specialist knowledge, to develop and improve appropriate teaching resources for delivery across the School.
- To act as a responsible team member, leading where agreed, and develop productive working relationships with other members of staff across the School.
- To co-ordinate the work of colleagues to identify and respond to students' needs in the continuous review and development of the School's Design programmes.
- To supervise and visit students during the industrial placement year of their degree course.

### **Scholarship and Enterprise**

- To engage in scholarly activities appropriate to ensuring the currency of expertise and the integration of practice with current research evidence.
- To engage with developments in the HE sector for the development and delivery of ID/PD education.
- To participate in the enterprise activities of the School, including short courses, where appropriate.

### **Administration**

- Manage projects relating to own area of work and the organisation of external activities such as placements and widening participation initiatives.
- To assist the delivery of prospective student visit days and other events where appropriate.
- To act as Personal Tutor to individual students.

### **Other**

- To carry out specific administrative roles and functions as required in relation to learning and teaching, student support, and scholarship and enterprise.
- To engage in appropriate training activities as required by the School in order to discharge responsibilities and contribute to the objectives of the School
- To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

### **Points to Note**

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility entailed.

### **Special Conditions**

All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the University's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and University policies/procedures.

Successful completion of probation will be dependent on attendance at the University's mandatory courses which include Respecting Diversity and, where appropriate, Recruitment and Selection.

**Organisational Responsibility**

Reports to the Dean of School, with close liaison with School Associate Dean (Teaching), Programme Directors and Module Leaders.

Responsible for: None

## Person Specification

Your application will be reviewed against the essential and desirable criteria listed below. Applicants are strongly advised to explicitly state and evidence how they meet each of the essential (and desirable) criteria in their application. Stages of assessment are as follows:

- 1 – Application
- 2 – Test/Assessment Centre/Presentation
- 3 – Interview

### Essential Criteria

Area	Criteria	Stage
Experience	Significant design experience in professional practice of ID/PD	1,2
	Experience of networking within the ID/PD design industry	1,2
	Experience of successfully supervising the projects of taught students or company staff at equivalent levels.	1,2
Skills and abilities	The ability to lecture undergraduate and postgraduate students in one or more of the broad areas of Industrial Design	1,2,3
	Ability to communicate complex and conceptual ideas to those with limited knowledge and understanding as well as to peers using high level skills and a range of media	1,2,3
	Excellent communication skills, both to large lecture theatres and small tutorial groups	1,2,3
	Excellent interpersonal skills to work closely with staff and students in the School	1,2,3
	Excellent IT skills in relevant software systems, including a relevant CAD platform e.g. Solidworks and/or Rhino, Inventor or 3DSMax	1,2,3
Qualifications	Educated to at least degree level or equivalent relevant experience in ID/PD areas relevant to the School	1

### Desirable Criteria

Area	Criteria	Stage
Experience	Experience of teaching in the university sector (HE)	1
Skills and abilities	User Experience Design	1,3
Qualifications	Teaching Qualification	1

## Conditions of Service

The position is full time and open ended. Salary will be on Specialist and Supporting Academic Grade 7, £39,324 - £46,924 per annum, at a starting salary to be confirmed on offer of appointment.

The appointment will be subject to the University's normal Terms and Conditions of Employment for Academic and Related staff/Operational and Administrative staff, details of which can be found [here](#).

The University is committed to enabling staff to maintain a healthy work-home balance and has a number of family-friendly policies which are available at <http://www.lboro.ac.uk/services/hr/a-z/family-leave-policy-and-procedure---page.html>.

We also offer an on-campus nursery with subsidised places, subsidised places at local holiday clubs and a childcare voucher scheme (further details are available at: <http://www.lboro.ac.uk/services/hr/a-z/childcare-information---page.html>)

In addition, the University is supportive, wherever possible, of flexible working arrangements.

We also strive to create a culture that supports equality and celebrates diversity throughout the campus. The University holds a Bronze Athena SWAN award which recognises the importance of support for women at all stages of their academic career. For further information on Athena SWAN see <http://www.lboro.ac.uk/services/hr/athena-swan/>

### **Informal Enquiries**

Informal enquiries should be made to Dr John McCardle by email at: [J.R.McCardle@lboro.ac.uk](mailto:J.R.McCardle@lboro.ac.uk).

### **Applications**

The closing date for receipt of applications is **6 November 2016**.