Sports Development Centre

Women's Head Football Coach

REQ190584

As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.

Job Description

Job Grade: Operational Services Grade 5

Job Purpose
Responsible for leading the planning, organisation and coaching of the Women's Football Programme at Loughborough University, in conjunction with Loughborough Universities Football Strategy, with specific responsibility for coaching the BUCS 1st team.

Background
The role will be mainly coaching, with elements of leadership and administration. The post holder will work closely with other members of the Sport Development Centre (SDC) and liaise with several internal departments and external organisations including, Loughborough Students' Athletic Union (AU) and the Loughborough Students' Football Club Committee. They will also be tasked with creating, building and developing relationships with external partners including Loughborough Fox's, The FA and other WSL clubs.

Key tasks
The role will encompass several key areas of operation for the football performance squad(s). As directed by the Director of Football:

Performance Programme

- Develop and deliver the key actions as highlighted in the football strategy.
- Coach the BUCS first team and assist with coaching and supporting the development of Loughborough Fox's, ensuring that the performance targets are met for women's football.
- In conjunction with the relevant AU Committee ensure the smooth running of the Women's 2's, 3's, 4's and Sunday team.
- Coordinate the delivery of performance support services.
- Coordinate regular personal development contact with the players.
- Managing the Performance Group (Team Football).
- Assist the Football Programme Manager in recruitment activity to Loughborough University and where appropriate Loughborough College, including dealing with routine enquiries and maintaining a database of potential students.

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- In consultation with the Director of Football, Football Programme Manager, Football Participation Coordinator and relevant SU Committees ensure the club has suitable coaches throughout the women's football programme.

- Assist in the identification of potential sports scholars and monitor/administer the funding for individual performers.

- In conjunction with the SDC Development Team support the delivery of voluntary programmes and other community-based football activities.

- Ensure that the programme promotes the mission and values of sport at Loughborough.

General Requirements

- Contribute to the sharing of coaching ideas and skills within the high-performance educational forums available on campus.

- Actively work to promote Loughborough University sport and the Loughborough Students Football Club generally.

Special Conditions

It will be necessary to work outside normal working hours including work in the evening and at weekends.

It is recognised that coaches working at this level will often have links with representative sides. This is seen as advantageous as long as it does not interfere with the work as defined.

All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the University's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and University policies/procedures.

Successful completion of probation will be dependent on attendance at the University's mandatory courses which include Respecting Diversity and, where appropriate, Recruitment and Selection.

Organisational Responsibility

Reports to the Director of Football.

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Person Specification

Your application will be reviewed against the essential and desirable criteria listed below. Applicants are strongly advised to explicitly state and evidence how they meet each of the essential (and desirable) criteria in their application. Stages of assessment are as follows:

1 – Application
2 – Test/Assessment Centre/Presentation
3 – Interview

Essential Criteria

Area	Criteria	Stage
Experience	Experience of working with high level female players and/or talented young female footballers.	1,2,3
	Experience of managing Multi-Disciplinary Teams	1,2,3
	Previous relevant experience of working in a variety of environments, including an office.	1,3
Skills & abilities	Good communication, player management and motivational skills.	1,2,3
	Good organisational and time-management skills.	1,2,3
	IT skills necessary for general communication and basic report writing.	1,2,3
Qualifications	UEFA B Coaching Award (or equivalent).	1,3
Training	Willingness to update First Aid and Health & Safety requirements for football and work towards more advanced coaching awards and qualifications.	1,3
Other	Willingness to work irregular hours as necessary.	1,3
	To observe the University's Equal Opportunities policy at all times.	1,3

Desirable Criteria

Area	Criteria	Stage
Experience	Experience in the development of long-term coaching programmes for football.	1,3
	Experience of coaching/supporting Futsal	1,3
	Experience/knowledge of University level football.	1,2,3
	Experience of Coach Education and Development	1,3
	Previous experience of using Microsoft Office (Word, Excel, Access and PowerPoint).	1,3
Skills & abilities	Proven knowledge of England Football issues.	1,3
	Proven football coaching ability and knowledge of current coaching and training processes.	1,3
Qualifications	UEFA A Coaching Award (or equivalent).	1,3
	Sport related degree.	1,3

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Conditions of Service

The position is full-time and open-ended. Salary will be on Operational Services Grade 5, (£24,771 - £29,515 per annum) at starting salary to be confirmed on offer of appointment.

The appointment will be subject to the University's normal Terms and Conditions of Employment for Operational and Administrative staff, details of which can be found here.

The University is committed to enabling staff to maintain a healthy work-home balance and has a number of family-friendly policies which are available at http://www.lboro.ac.uk/services/hr/a-z/family-leave-policy-and-procedure---page.html.

We also offer an on-campus nursery with subsidised places, subsidised places at local holiday clubs and a childcare voucher scheme (further details are available at: http://www.lboro.ac.uk/services/hr/a-z/childcare-information---page.html

In addition, the University is supportive, wherever possible, of flexible working arrangements.
We also strive to create a culture that supports equality and celebrates diversity throughout the campus. The University holds a Bronze Athena SWAN award which recognises the importance of support for women at all stages of their academic career. For further information on Athena SWAN see http://www.lboro.ac.uk/services/hr/athena-swan/

Applications

The closing date for receipt of applications is **Sunday 21 July, 2019**.

Candidates must be available for an assessment process taking place over several days, including 6, 20 and 22 August 2019.

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