

Ukraine Academic Fellowship

REQ221148A

Introduction

Loughborough University is a leading research-intensive UK university, appearing regularly in the Top 10 of UK Higher Education league tables. Our campuses are in the East Midlands and East London.

We have many connections to the academic community in Ukraine and are committed to providing assistance and support to those directly impacted by the war.

We are offering one Academic Fellowship for Ukrainian based researchers, jointly with [Cara, the Council for At-Risk Academics](#).

The point of contact for the Fellowship recruitment campaign is Carolyn Kenney, HR Partner and Cara lead for Loughborough University. Please email Carolyn, C.R.Kenney@lboro.ac.uk if you have any questions about your application.

How to apply

1. Find out where your research best fits in our Schools and Departments. Please refer to our [Research page](#) to find out more about what we do. You can find the full list of Schools and Departments [here](#), with links to information about staff members and research in different parts of the University.
2. Email Carolyn to tell her which Schools or Departments you are interested in joining and she will put you in contact with the School for an informal discussion about your application.
3. Complete the online application form as much as you can and attach your CV if available. We understand that applicants will be filling out the form in very difficult circumstances, may not have all of the relevant information to hand and may have limited time.
4. Next, Loughborough University academic colleagues will consider your application. You will be contacted to confirm their decision.
5. If shortlisted, we will contact you for a short interview, online or over the telephone using technology available to you.
6. We will then work with Cara to ensure we have a complete picture of your current situation, visa and support requirements.
7. If not successful at any stage, we will email you.

When completing the online application form, please include details of the following:

- Your research and teaching interests
- How these fit with one or more Schools at Loughborough University
- If you need any specific equipment for your research – for example, laboratory facilities
- Your circumstances such as travelling with family, requiring schooling for children, needing accommodation, or other forms of support
- Your preferred duration of Fellowship (this is flexible up to 12 months)

We will review applications weekly, with an initial closing date for applications of **Wednesday 30**

November 2022.

Online or telephone interviews will be arranged with the shortlisted candidates.

Job Purpose

The Fellowship offers an opportunity for an established academic researcher directly affected by the war in Ukraine to be hosted at Loughborough University for up to 12 months. The Fellowship has been organised in association with [Cara, the Council for At Risk Academics](#). There is the option to extend the Fellowship for up to a further 12 months.

Job Duties

- To pursue a personal research programme of high quality that aligns with the post-war recovery needs of the home institution.
- To publish the outcomes of research in outlets of international standing.
- To attend and contribute to major international conferences.
- To build networks and pursue opportunities to deliver impact from research.
- To collaborate in research initiatives with colleagues within the School and across Loughborough University.
- To collaborate in research initiatives with other HEIs, industry and other relevant bodies.
- To undertake research visits to internationally leading research organisations for the purposes of research collaboration, training and/or access to other resources.

Related Activities and Functions

- To work effectively with administrative, technical and academic colleagues across the University.
- To engage in training programmes in the University (e.g., through Organisational Development) which are consistent with your needs.
- To undertake such other duties as may be requested by the Dean of School and that are commensurate with the nature and grade of the post.

Other

- All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy and Procedures.
- All staff should hold a duty and commitment to observing the University's Equality and Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality and Diversity legislation and University policies/procedures.

Points to Note

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility entailed.

Person Specification

Your application will be reviewed against the essential and desirable criteria listed below. Applicants are requested to provide evidence of how they meet each of the essential and desirable criteria in their application, as much as they can in very difficult circumstances. Stages of assessment are as follows:

- 1 – Application form and CV
- 2 – Interview and questions

	Essential	Desirable
Values	Commitment to the University's values: creative, adventurous, responsible, authentic, collaborative (1,2)	
Education	PhD in a relevant subject (1)	
Experience	Experience of producing academic research publications in areas aligned to the priorities of the host School (1) Experience of presenting research work at international scientific conferences (1)	Experience of engaging with a range of different audiences to communicate research findings (1,2) Experience of building networks to develop impact opportunities (1,2)
General skills, abilities and knowledge	Ability to pursue an original research programme on your own initiative and to persuade others of its importance verbally and on paper (2) Ability to work independently and as part of a team (1) Excellent communication skills (2) Excellent IT skills (1)	
Training	Demonstrate evidence of having undertaken appropriate training (1)	Participation in a recognised training programme for academic or research staff (1)
Other	Evidence a good working knowledge of equal opportunities and understanding of diversity in the workplace (1,2)	

Conditions of Service

This appointment is **full-time** and **fixed-term** for up to 12 months, with the option to extend for another 12 months maximum. The appointment will carry a salary set by the Cara Fellowship Scheme. These vary according to individual circumstances. As an example, the salary for a Fellowship with no dependents is approx £25,000. Additional support will also be available and agreed with the successful candidate(s).

The appointment will be subject to the University's normal Terms and Conditions of Employment for Grade 6 and above staff, details of which can be found [here](#).