

UNIVERSITY TEACHER

Sport Management & Quantitative Research Methods

Full-time (37-hours per week); Open-ended contract

Job Ref: REQ221481

As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.

Internationally recognised for its contribution to the study of sport, exercise and health, the School has wide-ranging expertise, encompassing such diverse areas as biomechanics, medicine, molecular and cellular biology, nutrition, pedagogy, psychology, physiology, sociology, economics and sport management.

The School has an active and ambitious plan to grow capacity and influence through developments as part of the National Centre for Sport and Exercise Medicine, Loughborough in London, and StemLab.

The School is extremely proud to hold an **Athena Swan Silver Award** since 2013, recognising the commitment and work of the School in addressing gender inequalities in Science and to improving career progress for female academics. The School is committed to ensuring that female students and staff are able to achieve their full potential; and provides a flexible and open working culture to enable staff to maintain a work-life balance.

We support our Athena SWAN initiatives by investing in:

- Bespoke leadership programmes to encourage and build confidence in women to take leadership roles.
- Working lunches where needed to enable meetings to be held between 10am and 4pm (as per our Silver Action Plan).
- Monthly coffee mornings which provide opportunities for networking and developing a sense of community within the School.
- Extra mile award which recognises the above and beyond contributions of staff from all job families and research students.

We also welcome applications from those looking to work part-time.

Further information about Athena SWAN and the School's commitment to uphold the Silver Award can be found at: <http://www.lboro.ac.uk/departments/ssehs/about/athena-swan/>

Job Description

Job Family & Grade: Specialist and Supporting Academic Grade 7

Job Purpose:

To contribute to, develop and enhance the activities of the School through bringing direct academic, professional and/or vocational experience to the School's taught programmes and enterprise activities.
To provide teaching, administrative and mentoring support to undergraduate and postgraduate students, including developing and delivering lectures, seminars, dissertation supervision, and administration.
To assist with the structure and development of teaching and other activities as required to support students, for example academic scholarship and enterprise in the context of engagement with businesses to support student placement activity or project work.

Job Duties:

Teaching

- To contribute to learning and teaching activities at undergraduate and postgraduate level related to both sport

management and quantitative methods.

- Work with colleagues to deliver an exceptional learning environment for students.
- Teach and inspire undergraduate and postgraduate students through lectures, tutorials and seminars.
- To be responsible for the design and content of specific areas/themes of teaching and learning in the School's taught degree programmes, as appropriate.
- To engage in the development and evaluation of modules in terms of content, delivery and assessment of specific areas/themes of teaching and learning in the School's undergraduate and postgraduate taught degree programmes.
- To act as Module Leader for specific modules and co-ordinate all activities relating to such modules, including those of any casual University teaching staff.
- To undertake necessary academic duties including supervising dissertations, setting and marking of exams and coursework.
- To provide academic support to undergraduate and postgraduate students on relevant modules.
- To promote the use of a range of effective methods and techniques in teaching, learning and assessment.
- To co-operate with colleagues in the review and development of taught programmes and curriculum.
- To participate in the design, delivery and supervision of laboratory activities if appropriate to the role.

It should be noted that this position is focussed on learning and teaching, and the post-holder will not be expected, or allocated time during term-time, to engage in research.

Student Support

- Prepare and deliver workshops and induction sessions, as appropriate.
- Act as a Personal Academic Tutor to allocated students in the School on academic and pastoral matters, including sign-posting students to the relevant Support Service, where required.
- Act as a Placement Visit Tutor and visit students on placement in industry/business, where required.

Enterprise and Scholarship

- Engage in scholarly activities as appropriate to ensure integration of industry practice with current research evidence.
- Engage with business, public and voluntary organisations through knowledge exchange activities such as student projects and placements, technology transfer collaboration, consultancy and specialist training.
- Where appropriate, to secure internal and external funding in support of activities related to innovations in teaching and learning.
- To support any short course and professional education opportunities working with partners, if required.

Related Activities and Functions

- Work effectively with relevant administrative, technical and academic staff in the School and across the University.
- Actively support student recruitment including participation in open days, visit days and summer schools.
- Carry out specific administrative roles and functions as may be reasonably required.
- Take part in one or more School committees, if required.
- Engage in training programmes in the University (eg. through Organisational Development) which are consistent with your needs and aspirations and those of the School.
- Undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Points to Note:

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility entailed.

Special Conditions:

All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the University's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and University policies/procedures.

Successful completion of probation will be dependent on attendance at the University's mandatory courses which include Respecting Diversity and, where appropriate, Recruitment and Selection.

Organisational Responsibility:

Reports to the Associate Dean for Education and Student Experience via the Learning and Teaching Discipline Group Lead for Sport Management and Sociology of Sport.

Person Specification

Your application will be reviewed against the essential and desirable criteria listed below. Applicants are strongly advised to explicitly state and evidence how they meet each of the essential (and desirable) criteria in their application. Stages of assessment are as follows:

- 1 – Application
- 2 – Test/Assessment Centre/Presentation
- 3 – Interview

ESSENTIAL

Area	Criteria	Stage
Experience	Experience, and evidence of, excellence in teaching undergraduate and postgraduate students, with specific and current expertise relevant to the role and discipline.	1,2,3
	Experience of working in a quality academic research or industrial environment.	1,3
	Experience of carrying out administrative duties linked to teaching duties.	1,3
Skills and abilities	Ability to teach and supervise under- and postgraduate taught students related to both sport management and quantitative research methods and to provide timely and constructive feedback.	1,2,3
	Ability to teach and supervise undergraduate and postgraduate taught students related to the use of commonly used quantitative research methods (eg. bivariate and multivariate tests) using SPSS.	1,2,3
	Ability to input into the design and content of lecture programmes.	1,2,3
	A high level of communication skills (written and verbal) including the ability to relate to a wide range of individuals internal and external to the University.	1,2,3
	To present complex information to students with a variety of abilities.	2,3
	Familiarity with IT and online teaching and learning skills and resources.	2,3
	Ability to work independently and as part of a teaching team, including leading such teams, and to engage with colleagues.	1,3
	Ability to provide tutorial, academic and pastoral advice to undergraduate and postgraduate students.	1,3
	Excellent time management and organisational skills.	3
	To identify potential social / cultural / economic impacts from professional activity.	2,3
Training	Commitment to and evidence of continuing professional development.	1,3
	Adopt new procedures as and when required.	1
Qualifications	A PhD (or PhD close to completion) in or closely related to the specified discipline.	1
	A teaching qualification or willingness to achieve this at Loughborough University.	1,3
Other	A commitment to equality and diversity with the ability to role model, adhere to and advocate the University's Equality and Diversity policy.	3

DESIRABLE

Area	Criteria	Stage
Experience	Experience of work in, or in collaboration with, the sport management industry.	1

	Experience of working with large groups of undergraduate and postgraduate students.	1,3
Skills and abilities	Able to take part in module and programme development.	1,3
	Knowledge of the challenges faced in UK Higher Education.	3
	Evidence of use, and development, of materials and technologies that enhance student learning experience.	1,3
Qualifications	Formal recognition of professional standing in teaching (eg. Fellow of the HEA) or commitment to obtaining this within reasonable timeframe.	1

Conditions of Service

This full-time post is offered on an open-ended contract within the *Specialist & Supporting Academic* job family at Grade 7 (£43,414- £51,805 per annum), starting salary to be agreed on offer on appointment.

The appointment will be subject to the University's Terms and Conditions of Employment for staff employed at Grade 6 and above, details of which can be found [here](#).

The University is committed to enabling staff to maintain a healthy work-home balance and has a number of family-friendly policies which are available at [http://www.lboro.ac.uk/services/hr/a-z/family-leave-policy-and-procedure--- page.html](http://www.lboro.ac.uk/services/hr/a-z/family-leave-policy-and-procedure---page.html).

The University offers a wide range of employee benefits which can be found [here](#).

In addition, the University is supportive, wherever possible, of flexible working arrangements. We also strive to create a culture that supports equality and celebrates diversity throughout the campus. The University holds a Bronze Athena SWAN award which recognises the importance of support for women at all stages of their academic career. For further information on Athena SWAN see <http://www.lboro.ac.uk/services/hr/athena-swan/>

Loughborough University is committed to allowing its employees to work **dynamically** with a combination of working on campus and remotely, where possible. This has been identified as a role that could work dynamically and, if successful, your line manager will discuss these informal arrangements with you. Please note that there is a general expectation that the successful candidate will spend the majority of time working on the Loughborough campus (further information is available [here](#)).