

## **Cara Research Fellowship**

**REQ231185**

Loughborough University is a leading research-intensive UK university, appearing regularly in the Top 10 of UK Higher Education league tables. Our campuses are in the East Midlands and East London.

We are offering one Research Fellowship for an academic at immediate risk from war or conflict (for example, the war in Ukraine or ongoing conflicts in Afghanistan and Syria). The Fellowship is offered jointly with Cara, the Council for At-Risk Academics. Applicants will be considered in accordance with the [Cara Fellowship Programme criteria and ethos](#), including an eventual return to the home country where possible.

The point of contact for the Fellowship recruitment campaign is Carolyn Kenney, Senior HR Business Partner and Cara lead for Loughborough University. Please email Carolyn, [C.R.Kenney@lboro.ac.uk](mailto:C.R.Kenney@lboro.ac.uk) if you have any questions about your application.

### **How to apply**

1. Find out where your research best fits in our Schools and Departments. Please refer to our [Research page](#) to find out more about what we do. You can find the full list of Schools and Departments [here](#), with links to information about staff members and research in different parts of the University.
2. Complete the online application form as much as you can and attach your CV if available. We accept that you may be filling out the form in difficult circumstances, without all of the relevant information and with limited time.
3. Next, Loughborough University academic colleagues will consider your application. You will be contacted to confirm their decision.
4. If shortlisted, we will contact you for a short interview, online or over the telephone using technology available to you.
5. We will then work with Cara to ensure we have a complete picture of your current situation, visa and support requirements.
6. If not successful at any stage, we will email you.

When completing the online application form, please include details of the following:

- Your legal status if you are no longer in your home country.
- Your research and teaching interests
- How these fit with one or more Schools at Loughborough University
- If you need any specific equipment for your research – for example, laboratory facilities
- Your circumstances such as travelling with family, requiring schooling for children, needing accommodation, or other forms of support
- Your preferred duration of Fellowship (this is flexible up to 24 months)

The closing date for applications is **31 October**. Online or telephone interviews will be arranged with shortlisted candidates. We hope to offer a start date for the Fellowship in January or February 2024.

## Placement Purpose

The Fellowship offers an opportunity for an established academic researcher at immediate risk from war or conflict to be hosted at Loughborough University for up to 24 months. The Fellowship will be awarded by [Cara, the Council for At Risk Academics](#).

## Placement Opportunities

- To pursue a personal research programme of high quality that aligns with the post-war recovery needs of the home institution.
- To publish the outcomes of research in outlets of international standing.
- To attend and contribute to major international conferences.
- To build networks and pursue opportunities to deliver impact from research.
- To collaborate in research initiatives with colleagues within the School and across Loughborough University.
- To collaborate in research initiatives with other HEIs, industry and other relevant bodies.
- To undertake research visits to internationally leading research organisations for the purposes of research collaboration, training and/or access to other resources.

## Related Activities and Opportunities

- To work effectively with administrative, technical and academic colleagues across the University.
- To engage in training programmes in the University (e.g., through Organisational Development) which are consistent with your needs.
- To undertake such other duties as may be requested by the Dean of School and that are commensurate with the nature and grade of the post.

## Other

- The Fellow has a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. You are therefore required to adhere to the University's Health, Safety and Environmental Policy and Procedures.
- The Fellow has a duty and commitment to observing the University's Equality and Diversity policy and procedures at all times. The placement must be carried out in accordance with relevant Equality and Diversity legislation and University policies/procedures.

## Points to Note

This is a supernumerary role. The purpose of this role description is to indicate the general level of duties and responsibility of the placement. The details may vary from time to time without changing the general character or level of responsibility entailed.

## Person Specification

Your application will be reviewed against the essential and desirable criteria listed below. Applicants are requested to provide evidence of how they meet each of the essential and desirable criteria in their application, as much as they can in very difficult circumstances. Stages of assessment are as follows:

- 1 – Application form and CV
- 2 – Interview and questions

	Essential	Desirable
<b>Values</b>	Commitment to the University's values: creative, adventurous, responsible, authentic, collaborative (1,2)	
<b>Education</b>	PhD in a relevant subject (1)	
<b>Experience</b>	Experience of producing academic research publications in areas aligned to the priorities of the host School (1) Experience of presenting research work at international scientific conferences (1)	Experience of engaging with a range of different audiences to communicate research findings (1,2) Experience of building networks to develop impact opportunities (1,2)
<b>General skills, abilities and knowledge</b>	Ability to pursue an original research programme on your own initiative and to persuade others of its importance verbally and on paper (2) Ability to work independently and as part of a team (1) Excellent communication skills (2) Excellent IT skills (1) English language competency	
<b>Training</b>	Demonstrate evidence of having undertaken appropriate training (1)	Participation in a recognised training programme for academic or research staff (1)
<b>Other</b>	Evidence a good working knowledge of equal opportunities and understanding of diversity in the workplace (1,2)	

## Conditions of Service

The Fellowship will be awarded on a **full-time** and **fixed term for** up to 24 months. The Fellowship will carry an award determined by the Cara Fellowship Programme. These vary according to individual circumstances. Additional support will also be discussed with the successful candidate.

Whilst not an employee of the University, the Cara Fellow is encouraged to observe the University's Terms and Conditions of Employment for Grade 6 and above staff, details of which can be found [here](#).