

TEACHING FELLOW IN CREATIVE INDUSTRIES

Job Ref: REQ250016

As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.

Job Description

Job Grade

Specialist and Supporting Academic Grade 7

Job Purpose

The Teaching Fellow will work within the Institute for Creative Futures at Loughborough University London. The Institute for Creative Futures blends leading research with cutting-edge postgraduate programmes in Design Innovation, Communication and Media, and Creative Industries. The Institute delivers impact through collaborations with creative and innovation organisations locally and globally to understand and positively shape social, cultural, economic, and technological transformations.

The Teaching Fellow will work with colleagues to develop and deliver teaching across the Institute's programmes, in particular contributing and leading in the areas of: creative industries, creative economy, immersive experiences and creative technologies, and immersive experience design. Applicants are warmly encouraged to demonstrate their expertise and interest in new exploratory themes and topics, imaginative contexts and novel methodologies within the wider area of creative experience where we are developing new strengths and offerings.

Job Duties

Teaching

- To lead modules and programmes and contribute to teaching, assessment and the design and development of teaching materials in Creative Industries and Creative and Immersive Experience.
- To teach and inspire postgraduate students and to conduct associated assessments.
- To provide academic and pastoral support to postgraduate students.
- To promote the use of a range of methods and techniques in teaching, learning and assessment.
- To engage in the evaluation and development of modules for which you have responsibility, in terms of content, delivery and assessment.
- To be responsible for content of specific areas of teaching and learning within the Institute's postgraduate programmes.
- To cooperate with colleagues in the continuous review and development of the Institute's taught programmes and the curriculum.

Related Activities and Functions

- To work effectively with relevant administrative, technical and academic staff in the Institute and across the University.
- To carry out specific administrative roles and functions as may be reasonably required e.g. Responsible Examiner, Programme Co-ordinator, Personal Tutor, and Admissions Tutor.
- To engage in training programmes in the University (e.g. through Staff Development) which are consistent with your needs and aspirations and those of the Institute.
- To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Points to Note

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility entailed

Special Conditions

This post will be based at Loughborough University's London Campus on the Queen Elizabeth Olympic Park. The successful candidate should have a willingness to travel to Loughborough University's main campus for meetings, research and training.

All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the University's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and University policies/procedures.

Successful completion of probation will be dependent on attendance at the University's mandatory courses which include Respecting Diversity and, where appropriate, Recruitment and Selection.

Organisational Responsibility

Reports to the Director of the Institute for Creative Futures

Person Specification

Your application will be reviewed against the essential and desirable criteria listed below. Applicants are strongly advised to explicitly state and evidence how they meet each of the essential (and desirable) criteria in their application.

Stages of assessment are as follows:

- 1 – Application
- 2 – Test/Assessment Centre/Presentation
- 3 – Interview

Essential Criteria

Area	Criteria	Stage
Experience	An outstanding educational profile up to and including first degree and/or master's related to Creative Industries, Creative and Immersive Experience.	1,3
	To have or be working towards a PhD in a related area	1,3
	Experience of teaching at Higher Education level	1,3
	Familiarity with teaching diverse student groups	1,2,3
Skills and abilities	The ability to lead modules and contribute to teaching, assessment and the design and development of materials in the field of Creative Industries, Creative and Immersive Experience	1,3
	Ability to teach and supervise postgraduate students in areas consistent with the Institute's teaching or research programme	1,2
	Ability to provide tutorial and counselling advice to students	1

	Ability to work independently and as part of a team	1
	Excellent communication skills	2
Training	Willingness to undertake appropriate further training and to adopt new procedures as and when required	1
Other	Commitment to observing the University's Equal Opportunities policy at all times.	1,3

Desirable Criteria

Area	Criteria	Stage
Experience	Achieved or progressing towards appropriate professional status	1
	Experience of developing curricula (modules and/or programmes) or of other similar projects	1,3
	Experience of supervising and providing academic support and advice to students in Creative Industries and/or Creative and Immersive Experience	1,3

Conditions of Service

The position is full-time and open-ended. Specialist and Supporting Academic Teaching Grade 7, £ 46,485 - £ 55,298 per annum, plus £3,606 London Weighting per annum, at a starting salary to be confirmed on offer of appointment. Subject to annual pay award.

The appointment will be subject to the University's normal Terms and Conditions of Employment for Academic and Related staff, details of which can be found [here](#).

The University is committed to enabling staff to maintain a healthy work-home balance and has a number of family-friendly policies which are available [here](#).

Loughborough University London staff are eligible to apply for an interest free season ticket loan and corporate gym membership.

In addition, the University is supportive, wherever possible, of flexible working arrangements. We also strive to create a culture that supports equality and celebrates diversity throughout the campus. The University holds a Bronze Athena SWAN award which recognises the importance of support for women at all stages of their academic career. For further information on Athena SWAN see <http://www.lboro.ac.uk/services/hr/athena-swan/>

Informal Enquiries

Informal enquiries should be made to Professor Jo Tacchi, Director of the Institute for Creative Futures by email at j.a.tacchi@lboro.ac.uk.