

## **Men's Head Futsal Coach**

**Job Ref: REQ250602**

Full-time, 3 years fixed-term, subject to annual funding

**As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.**

### **Job Description**

**Job Grade:** Operational Services Grade 5

#### **Job Purpose**

Responsible for leading the planning, recruitment, organisation and coaching of the Men's Futsal programme at Loughborough University and the International Futsal Academy (IFA), in conjunction with Loughborough University's Football Strategy, with specific responsibility for coaching the IFA, BUCS 1<sup>st</sup> team and the National Futsal Series teams (Tiers One and Two).

#### **Background**

The role will include coaching, leadership, recruitment and administration. The post holder will work closely with other members of Loughborough Sport and the IFA, and liaise with several internal departments including the Athletic Union (AU) and the Loughborough Students' Futsal Club Committee. They will also be tasked with creating, building and developing relationships with external partners including England Futsal, The FA, County FA's, BUCS and the National Futsal Series.

#### **Key tasks**

The role will encompass several key areas of operation for the Men's futsal squad(s). As directed by the Director of Football and the Director of the IFA:

- Develop and deliver the key actions as highlighted in Loughborough's football strategy.
- Coach the BUCS first, T1 and T2 National Futsal Series teams and IFA technical sessions.
- Lead on the management of performance services for Loughborough Students Futsal Club and the IFA.
- In conjunction with the AU Committee support the smooth running of the AU Futsal club.
- Manage the Futsal Operations placement student to ensure the futsal programme has seamless operational logistics e.g. facilities, travel, kit and other training / game day logistics.
- Ensure there is a quality futsal offer for everybody that wants to play at Loughborough, supporting a pathway from recreation, through IMS and the AU club into the performance programmes.
- Coordinate regular performance and personal development contact with the players.
- Actively lead on recruitment for performance futsal in Loughborough in conjunction with the IFA, Loughborough Students Futsal Club and Loughborough Sport. Establish relationships with colleges, clubs,

community trust programmes and associations to develop pathway partnerships into Loughborough. Management of recruitment activity such as open days, tours and club / college visits.

- In consultation with the Director of Football, Football Programme Manager, the IFA and relevant SU Committees ensure the club has suitable coaches throughout the Men's Futsal programme.
- Ensure that the programme promotes the mission and values of sport at Loughborough.

### **General Requirements**

- Contribute to the sharing of coaching ideas and skills within the high-performance educational forums available on campus.
- Actively work to promote Loughborough University sport and the Loughborough Students Futsal Club generally.

### **Points To Note**

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility entailed.

### **Special Conditions**

It will be necessary to work outside normal working hours including work in the evening and at weekends.

It is recognised that coaches working at this level will often have links with representative sides. This is seen as advantageous as long as it does not interfere with the work as defined.

All staff have a statutory responsibility to take reasonable care of themselves, others and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the commitment to the University's Equity, Diversity, and Inclusion policies at all times.

Successful completion of probation will be dependent on attendance at the University's mandatory courses which include Belonging and Inclusion and, where appropriate, Recruitment and Selection.

### **Organisational Responsibility**

Reports to the Director of Football and Director of IFA

## Person Specification

Your application will be reviewed against the essential and desirable criteria listed below. Applicants are strongly advised to explicitly state and evidence how they meet each of the essential (and desirable) criteria in their application. Stages of assessment are as follows:

- 1 – Application
- 2 – Test/Assessment Centre/Presentation
- 3 – Interview

### Essential Criteria

Area	Criteria	Stage
Experience	Experience of working with high level futsal players	1,2,3
	Experience of managing and coaching teams within BUCS and the NFS	1,2,3
	Experience of managing Inter-Disciplinary Teams	1,2,3
	Experience of recruiting high level students onto an education programme	1,2,3
	Previous relevant experience of working in a variety of environments, including an office	1,3
Skills & abilities	Good communication, player management and motivational skills	1,2,3
	Good organisational and time-management skills	1,2,3
	IT skills necessary for general communication and basic report writing	1,2,3
Qualifications	Futsal UEFA B Coaching Award or equivalent	1,3
Training	Willingness to update First Aid and Health & Safety requirements for football and work towards more advanced coaching awards and qualifications	1,3
Other	Willingness to work irregular hours as necessary	1,3
	To observe the University's Equal Opportunities policy at all times	1,3

### Desirable Criteria

Area	Criteria	Stage
Experience	Experience in the development of long-term coaching programmes for futsal	1,3
	Experience/knowledge of University level futsal	1,2,3
	Experience of coach education and development	1,3
	Previous experience of using Microsoft Office (Word, Excel, Access and PowerPoint)	1,3
	Experience of coaching/supporting football	1,3
Skills & abilities	Proven knowledge of futsal development in England	1,3
Qualifications	Sport related degree	1,3

## Conditions of Service

The position is full-time and fixed term for three years from date of appointment. Salary will be on [Operational Services Grade 5](#), at a starting salary to be confirmed on offer of appointment.

The appointment will be subject to the University's normal Terms and Conditions of Employment for Operational and Administrative staff, details of which can be found [here](#).

The University is committed to enabling staff to maintain a healthy work-home balance and has a number of family-friendly policies which are available at <http://www.lboro.ac.uk/services/hr/a-z/family-leave-policy-and-procedure---page.html>.

We also offer an on-campus nursery with subsidised places, subsidised places at local holiday clubs and a childcare voucher scheme (further details are available at: <http://www.lboro.ac.uk/services/hr/a-z/childcare-information---page.html>

In addition, the University is supportive, wherever possible, of flexible working arrangements.

We also strive to create a culture that supports equity and celebrates diversity and inclusion throughout the campus. The University holds a Bronze Athena SWAN award which recognises the importance of support for women at all stages of their academic career. For further information on Athena SWAN see <http://www.lboro.ac.uk/services/hr/athena-swan/>