

UNIVERSITY TEACHER IN CRIMINOLOGY

Job Ref: REQ260242

School/Department Summary

Criminology, Sociology and Social Policy, which sits within the School of Social Sciences and Humanities is a vibrant, research-intensive community supported by internationally recognised academic staff and a dynamic cohort of research fellows and students who contribute to a collaborative and outward-looking culture. This atmosphere—marked by strong collegiality, methodological breadth, and an ethos of tackling real-world social challenges—provides a supportive yet ambitious context in which staff and students have the time to thrive.

Job Description

Job Family and Grade: Specialist and Supporting Academic Grade 7

Job Purpose

To contribute to and enhance the work of the CSSP Department by providing research-informed teaching, administrative, and mentoring support across undergraduate and postgraduate levels, including delivering lectures, seminars, fieldwork, and supervising dissertations. To support the development of teaching and related activities, including scholarship and enterprise initiatives that engage businesses in student placements and project work.

Job Duties

Teaching

- To work with colleagues in the School to deliver an exceptional learning environment for students.
- To teach and inspire undergraduate and postgraduate students, and to conduct associated assessments.
- To provide academic and pastoral support to undergraduate and postgraduate students.
- To promote the use of a range of methods and techniques in teaching, learning and assessment.
- To engage in the evaluation and development of modules for which you have responsibility, in terms of content, delivery and assessment.
- To be responsible for the design and content of specific areas of teaching and learning within the School's undergraduate and postgraduate programmes.
- To cooperate with colleagues in the continuous review and development of the School's taught programmes and curriculum.

Student Support

- Prepare and deliver workshops and induction sessions as appropriate.
- Act as a Personal Academic Tutor to allocated students in the Department on academic and pastoral matters, including signposting students to the relevant Support Service, where required.
- Act as a Placement Visit Tutor and visit students on placement in industry/business where required.

Enterprise and Scholarship

- Engage in scholarly activities as appropriate to ensure integration of practice with current research evidence.
- Engage with business, public and voluntary organisations through knowledge exchange activities such as student projects and placements, technology transfer collaboration, consultancy and specialist training.

- Where appropriate, to secure internal and external funding in support of activities related to innovations in teaching and learning.
- To support any short course and professional education opportunities working with partners if required.

Related Activities and Functions

- To work effectively with relevant administrative, technical and academic staff in the School and across the University.
- To carry out specific administrative roles and functions as may be reasonably required.
- To take part in and, on occasion, act as chair of one or more School committees.
- To engage in training programmes in the University (e.g. through Staff Development) which are consistent with your needs and aspirations and those of the School.
- To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Points To Note

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility outlined in the document.

Organisational Responsibility

Reports to the: Head of Criminology, Sociology and Social Policy

Person Specification

Your application will be assessed based on the essential and desirable criteria listed below.

Applicants are strongly encouraged to explicitly demonstrate how they meet each essential (and desirable) criteria at the application stage. The criteria that you need to demonstrate in your application will be listed as Stage 1 in the table below.

Stages of assessment are as follows:

- 1 – Criteria measured within the Application
- 2 – Criteria measured at Test/Assessment Centre/Presentation
- 3 - Criteria measured at Interview

Essential Criteria

Area	Criteria	Stage
Experience	Experience, and evidence of, excellence in teaching undergraduate and postgraduate students, with specific and current expertise relevant to the role and discipline.	1,2,3
	Experience of delivering student education working in a quality academic research or industrial environment.	1,3
	Experience of carrying out administrative duties linked to teaching duties.	1,3
Skills and abilities	To teach and supervise under- and post-graduate students and to provide timely and constructive feedback.	1,2,3
	Ability to input into the design and content of lecture programmes.	1,2,3
	A high level of verbal communication skills verbal including the ability to relate to a wide range of individuals internal and external to the University.	2,3
	To present complex information to students with a variety of abilities	2,3
	Familiarity with IT and online teaching and learning skills and resources.	2,3
	Ability to work as part of a teaching team, including leading such teams, and to engage with colleagues.	1,2,3
	A high level of communication skills (written and verbal) including the ability to relate to a wide range of individuals internal and external to the University.	1,2,3
	To present complex information to students with a variety of abilities.	2,3
	Familiarity with IT and online teaching and learning skills and resources.	2,3
	Ability to provide tutorial, academic and pastoral advice to undergraduate and postgraduate students.	1,3
	Excellent time management and organisational skills.	3
	To identify potential social / cultural / economic impacts from professional activity.	2,3
Qualifications	A PhD, or PhD close to completion, in or closely related to the specified discipline.	1
	A teaching qualification or willingness to achieve this at Loughborough University.	1,3
Other	Uphold and actively contribute to the University's commitment to Equity, Diversity and Inclusion.	1,3

Desirable Criteria

Area	Criteria	Stage
Experience	Experience of working with large groups of undergraduates and postgraduates.	1,
Skills and abilities	Ability to take part in module and programme development	1, 2, 3
Qualifications	Formal recognition of professional standing in teaching (e.g. Fellow of the HEA) or commitment to obtaining this within reasonable timeframe.	1

Conditions of Service

The appointment will be subject to the [University's Terms and Conditions of Employment](#) relevant to the job grade.

Shared University Responsibilities

As a member of the Loughborough community, you are expected to:

- Take reasonable care of yourself, others and the environment, and to prevent harm by your acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Sustainability Policies & Procedures.
- Support and contribute to the University's commitment to Equity, Diversity, and Inclusion (EDI), while carrying out all duties in a way that respects these principles and upholds the right to free expression. Further information about EDI at Loughborough and our strategic aims is available on our website.

Our Purpose, Vision, and Values

Our purpose, Vision and Values underpin all that we do and shape how we work together at Loughborough.

We're proud to promote our values: **Adventurous**, **Collaborative**, **Creative**, **Authentic** and **Responsible**. Our people bring these values to life every day, and they are central to the positive and supportive culture that makes Loughborough unique.

If you join us, you'll be encouraged to bring these values to life in your own work and contribute to the positive, supportive culture that makes Loughborough unique.

Read more about our [vision and values](#).

Our Accreditations N/A



We strive to create a culture that supports equity and celebrates diversity throughout the campus. The University holds a [Bronze Athena SWAN award](#) which recognises the importance of support for women at all stages of their career.



We are proud to be a [Race Equality Charter Member](#). The Charter aims to improve the representation, progression and success of all minority ethnic staff and students within higher education and address issues of racism within higher education institutions (HEIs).



We are proud to be a Disability Confident Employer and have adopted a proactive approach to employing disabled people and to creating a more diverse workforce. We ensure that our recruitment processes are inclusive and accessible. We guarantee to offer an interview to all applicants who have declared a disability, provided that the essential criteria for the role are met. We proactively anticipate and provide reasonable adjustments and support existing employees who acquire a disability or long-term condition to thrive in the workplace.



We are a real living wage employer, and our Living Wage Employer Mark shows our commitment to paying our staff according to the cost of living.



We are proud supporters of the [City of Sanctuary movement](#) and delighted to be recognised as a University of Sanctuary. This national network brings together, university staff, lecturers, academics, and students, who together work to make Higher Education institutions places of safety, solidarity and empowerment for people seeking sanctuary.

As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.