

UNIVERSITY TEACHER IN PHILOSOPHY

Job Ref: REQ260309

School/Department Summary: <https://www.lboro.ac.uk/subjects/politics-international-studies/>

Job Description

Job Family and Grade: Specialist and Supporting Academic Grade 7

Job Purpose

Provide teaching support to undergraduate and postgraduate students within the School of Social Sciences & Humanities: International Relations, Politics & History. The role includes developing and delivering lectures, seminars, dissertation supervision, and administration.

Job Duties

Teaching

- To work with colleagues in the School to deliver an exceptional learning environment for students.
- To teach and inspire undergraduate and postgraduate students, and to conduct associated assessments.
- To provide academic and pastoral support to undergraduate and postgraduate students.
- To promote the use of a range of methods and techniques in teaching, learning and assessment.
- To engage in the evaluation and development of modules for which you have responsibility, in terms of content, delivery and assessment.
- To be responsible for the design and content of specific areas of teaching and learning within the School's undergraduate and postgraduate programmes.
- To cooperate with colleagues in the continuous review and development of the School's taught programmes and curriculum.

Student Support

- Prepare and deliver workshops and induction sessions as appropriate.
- Act as a Personal Academic Tutor to allocated students in the Department on academic and pastoral matters, including signposting students to the relevant Support Service, where required.
- Act as a Placement Visit Tutor and visit students on placement in industry/business where required.

Enterprise and Scholarship

- Engage in scholarly activities as appropriate to ensure integration of practice with current research evidence.
- Engage with business, public and voluntary organisations through knowledge exchange activities such as student projects and placements, technology transfer collaboration, consultancy and specialist training.
- Where appropriate, to secure internal and external funding in support of activities related to innovations in teaching and learning.

Related Activities and Functions

- To work effectively with relevant administrative, technical and academic staff in the School and across the University.
- To carry out specific administrative roles and functions as may be reasonably required.
- To take part in and, on occasion, act as chair of one or more School committees.
- To engage in training programmes in the University (e.g. through Staff Development) which are consistent with your needs and aspirations and those of the School.

- To undertake such other duties as may be reasonably requested and that are commensurate with the nature and grade of the post.

Points To Note

The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility outlined in the document.

Organisational Responsibility

Reports to the: Head of International Relations, Politics and History

Person Specification

Your application will be assessed based on the essential and desirable criteria listed below.

Applicants are strongly encouraged to explicitly demonstrate how they meet each essential (and desirable) criteria at the application stage. The criteria that you need to demonstrate in your application will be listed as Stage 1 in the table below.

Stages of assessment are as follows:

- 1 – Criteria measured within the Application
- 2 – Criteria measured at Test/Assessment Centre/Presentation
- 3 - Criteria measured at Interview

Essential Criteria

Area	Criteria	Stage
Experience	Experience, and evidence of, excellence in teaching undergraduate and postgraduate students, with specific and current expertise in philosophy.	1,2,3
	Experience of working in a high-quality academic research environment.	1,2,3
	Experience of carrying out administrative duties linked to teaching duties.	1,3
Skills and abilities	Oral skills of a sufficient standard to be able to address large audiences clearly and effectively.	2,3
	A high level of communication skills (written and verbal) including the ability to relate to a wide range of individuals internal and external to the University.	2,3
	Ability to input into the design and content of lecture programmes.	2,3
	Ability to prioritise tasks and meet deadlines.	1,3
	Excellent time management and organisational skills.	1,3
	Ability to provide tutorial, academic and pastoral advice to undergraduate students.	1,3
	Ability to work as part of a teaching team, including leading such teams, and to engage with colleagues.	1,3
	The ability to provide strategic leadership to teaching at the programme level.	1,3

	The ability to undertake strategic administrative roles within the School.	3
Training	A willingness to undertake further training as appropriate, and to adopt new procedures as and when required.	1,3
	A willingness to engage in continuous professional development.	1,3
Qualifications	A PhD, or PhD close to completion, in philosophy or closely related discipline.	1,3
Other	Uphold and actively contribute to the University's commitment to Equity, Diversity and Inclusion.	3

Desirable Criteria

Area	Criteria	Stage
Experience	Experience of working with large groups of undergraduates.	1,2,3
	Evidence of teaching interests that complement those of existing staff, especially in political philosophy.	1,2,3
Skills and abilities	Familiarity with IT and online teaching and learning skills and resources.	1,3
	Evidence of use, and development, of materials and technologies that enhance student learning experience.	1,3
Qualifications	Achieved or progressing towards appropriate professional status.	1

Conditions of Service

The appointment will be subject to the [University's Terms and Conditions of Employment](#) relevant to the job grade for Academic and Related staff.

Shared University Responsibilities

As a member of the Loughborough community, you are expected to:

- Take reasonable care of yourself, others and the environment, and to prevent harm by your acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Sustainability Policies & Procedures.
- Support and contribute to the University's commitment to Equity, Diversity, and Inclusion (EDI), while carrying out all duties in a way that respects these principles and upholds the right to free expression. Further information about EDI at Loughborough and our strategic aims is available on our website.

Our Purpose, Vision, and Values

Our purpose, Vision and Values underpin all that we do and shape how we work together at Loughborough.

We're proud to promote our values: **Adventurous, Collaborative, Creative, Authentic** and **Responsible**. Our people bring these values to life every day, and they are central to the positive and supportive culture that makes Loughborough unique.

If you join us, you'll be encouraged to bring these values to life in your own work and contribute to the positive, supportive culture that makes Loughborough unique.

Read more about our [vision and values](#).

Our Accreditations



We strive to create a culture that supports equity and celebrates diversity throughout the campus. The University holds a [Bronze Athena SWAN award](#) which recognises the importance of support for women at all stages of their career.



We are proud to be a [Race Equality Charter Member](#). The Charter aims to improve the representation, progression and success of all minority ethnic staff and students within higher education and address issues of racism within higher education institutions (HEIs).



We are proud to be a Disability Confident Employer and have adopted a proactive approach to employing disabled people and to creating a more diverse workforce. We ensure that our recruitment processes are inclusive and accessible. We guarantee to offer an interview to all applicants who have declared a disability, provided that the essential criteria for the role are met. We proactively anticipate and provide reasonable adjustments and support existing employees who acquire a disability or long-term condition to thrive in the workplace.



We are a real living wage employer, and our Living Wage Employer Mark shows our commitment to paying our staff according to the cost of living.



We are proud supporters of the [City of Sanctuary movement](#) and delighted to be recognised as a University of Sanctuary. This national network brings together, university staff, lecturers, academics, and students, who together work to make Higher Education institutions places of safety, solidarity and empowerment for people seeking sanctuary.

As part of the University's ongoing commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.